

**WESTERN POCONO COMMUNITY LIBRARY  
BOARD OF TRUSTEE'S MEETING**

*April 11, 2023*

**CALL MEETING TO ORDER:**

- Board President Robert Reeder called the meeting to order at 3:07 p.m.

**WELCOME to GUESTS:**

- None.

**ROLL CALL:** PRESENT: Robert Reeder, Debby York, Karen Catina, Judi Leiding, Luanne Freeman,  
Nancy Gehr, Patti Weiss and Shereen Eckhart

ABSENT: Jennifer Pandolfo

**PRESIDENT:**

- No report.

**MINUTES:**

- Motion made by Debby York, to approve the minutes of March 22, 2023; seconded by Judi Leiding; motion carried by unanimous vote.

**CONSENT AGENDA:**

- The consent agenda included the following agenda items:
  - Correspondence
    - None.
  - Calendar
    - The April calendar was given last month.
  - State Library/PaLA
    - No report.
  - Easton District Center
    - Go Live date for the District Resource Sharing is April 18<sup>th</sup> with Easton and Bangor libraries.
  - Public Libraries of Monroe County
    - No report.
  - Pleasant Valley School District
    - No report.
  - Chestnuthill Township
    - No report.
  - Literacy
    - No report.
  - History Room
    - No report.
  - E-Rate
    - No report.
  - Personnel
    - No report.
  - Greater LV Chamber of Commerce
    - No report.

**CONSENT AGENDA (continued):**

- Friends of the Library/Volunteers
    - No report.
  - Fundraising
    - No report at this time.
  - Foundations/Grants
    - Patti is working on the Hughes Grant – would like it to cover the cost of the monthly iPad fee for unlimited data; enhance the Family Place Grant; and assist with some other programming.
    - The grants we mainly use are the Hughes Grant, State Grants and the Dollar General Literacy Grant.
  - Public Relations
    - No report.
  - Staff Luncheon
    - June date to-be-announced.
  - Future Vision & Goals of WPCL
    - No report.
- Motion made by Debby York, to approve the consent agenda as presented, with the additional comments as noted; seconded by Nancy Gehr; motion carried by unanimous vote.

**DIRECTOR'S REPORT:**

- Verbally given:
  - Our statistics continue on a steady incline.
  - Training for our new “Family Place” program was held on Long Island two weeks ago.
  - Staff expressed their thanks for the dress code change and the cost of living adjustment.

**TREASURER'S REPORT:**

- Un-audited financial reports through March 31, 2023 were given at today's meeting.
- Form 990 was emailed to the trustees last week: actual audit is expected shortly.

**OLD BUSINESS:**

- ***WISH LIST PROJECT UPDATES:***
  - Pavilion: As of Monday April 10<sup>th</sup>, still waiting to hear about the concrete, although Brian Roy expects to be able to begin pouring next week.
- ***TUITION REIMBURSEMENT POLICY:***
  - No report at this time.
- ***PARKING LOT REPAIR:***
  - Waiting until the pavilion is finished to finish the parking lot repair.
- ***ROCK BED REPAIR:***
  - The young man who considered making this his Eagle Scout project has declined doing our rock beds. He is however, going to pitch it to the Troop in Stroudsburg and see if they wanted to do that as a community service project. It appears that this job is too big for an Eagle Scout project.
- ***FORMATION OF COMMITTEES:***
  - None needed at this time.

**NEW BUSINESS:**

- T-Mobile gave WPCL free iPads for the employees and trustees.
  - The monthly fee for unlimited data will hopefully be paid through the Hughes Grant.
- National Library Week (NLW) will be held April 23-29 with WPCL hosting a “Meet the Staff” night on Wednesday, April 26 from 5:30-7:00 p.m.

\*\*\*\*\* *The Board of Trustees went into Executive Session at 3:29 p.m.* \*\*\*\*\*

**NEXT MEETING:** Tuesday, May 9, 2023 at 3 p.m.

**ADJOURNMENT:** Motion made by Debby York, to adjourn the meeting at 3:45 p.m.; seconded by Judi Leiding; meeting adjourned.

Respectfully submitted,

*Shereen L. Eckhart*

Shereen L. Eckhart  
Administrative Assistant